



Aviation Continuing Education's SafetyPro Training Center

Local Fire Code Briefing Form

After completing the online 14 CFR 139.321 portion of the ACE, Inc. Fuel Safety Supervisor Training, the line supervisor/manager must also receive a fire code briefing on local fire regulations to be conducted by the local Authority Having Jurisdiction. This information MUST be conveyed to the students of the supervisor.

Completion of this form verifies that:

Print Name: _____

has received a briefing in local fire code requirements as they relate to fueling operations conducted on the airport. The FAA requires this briefing to verify the supervisor has knowledge of special handling and storage of hazardous substances.

The briefing included: (Check each line below)

_____ verbal briefing on applicable local fire code requirements covering public protection, control of access to storage areas, fire safety in fuel farm, storage areas, mobile fuelers, fueling pits and fueling cabinets

_____ fire extinguisher(s) types, location and use

_____ emergency shut-off location and use

The briefing was completed on: ___/___/___

Signed: _____

Position: _____

Name of Authority Having Jurisdiction: _____

Place this completed form in your training file confirming completion of a fire code briefing in accordance with **AC 150/5230-4C Section 6.2**, a requirement to fully comply with 14 CFR139.321. These records should be kept for three years.